

**Texas Education Agency  
Standard Application System (SAS)**

**2014-2016 Technology Lending Program Grant**

<b>Program authority:</b>	General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; TEC, Chapter 31, Section 31.021(f) and Chapter 32	<b>FOR TEA USE ONLY</b> Write NOGA ID here:
<b>Grant period:</b>	October 1, 2014, to August 31, 2016	
<b>Application deadline:</b>	5:00 p.m. Central Time, May 13, 2014	
<b>Submittal information:</b>	<p>Four complete copies of the application, three with original signature (blue ink preferred), must be received no later than the aforementioned time and date at this address:</p> <p style="text-align: center;">Document Control Center, Division of Grants Administration Texas Education Agency 1701 North Congress Ave Austin TX 78701-1494</p>	<div style="writing-mode: vertical-rl; transform: rotate(180deg);"> RECEIVED TEXAS EDUCATION AGENCY 2014 MAY 12 AM 10:33 DOCUMENT CONTROL CENTER DISCRETIONARY GRANTS </div>
<b>Contact information:</b>	Kathy Ferguson: techlending@tea.state.tx.us; (512) 463-9400	

**Schedule #1—General Information**

**Part 1: Applicant Information**

Organization name	County-District #	Campus name/#	Amendment #
Rockdale Independent School District	166-904	Rockdale Junior High School/041	
Vendor ID #	ESC Region #	US Congressional District #	DUNS #
1746001996	6	17	098888076
Mailing address		City	State ZIP Code
PO Box 632		Rockdale	Texas 76567

**Primary Contact**

First name	M.I.	Last name	Title
Pam		Kaufmann	Assistant Superintendent
Telephone #	Email address		FAX #
512-430-6000	pkaufmann@rockdaleisd.net		512-446-3460

**Secondary Contact**

First name	M.I.	Last name	Title
April		Eschberger	Principal
Telephone #	Email address		FAX #
512-430-6100	aeschberger@rockdaleisd.net		512-446-2597

**Part 2: Certification and Incorporation**

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

**Authorized Official:**

First name	M.I.	Last name	Title
Pam		Kaufmann	Assistant Superintendent
Telephone #	Email address		FAX #
512-430-6000	pkaufmann@rockdaleisd.net		512-446-3460
Signature (blue ink preferred)			Date signed

  
Only the legally responsible party may sign this application.

5/9/2014

701-14-107-067

**Schedule #1—General Information (cont.)**

County-district number or vendor ID: 166-904

Amendment # (for amendments only):

**Part 3: Schedules Required for New or Amended Applications**

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Required Attachments and Provisions and Assurances	<input checked="" type="checkbox"/>	N/A
4	Request for Amendment	N/A	<input type="checkbox"/>
5	Program Executive Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Program Budget Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Professional and Contracted Services (6200)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Supplies and Materials (6300)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10	Other Operating Costs (6400)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11	Capital Outlay (6600/15XX)	<input type="checkbox"/>	<input type="checkbox"/>
12	Demographics and Participants to Be Served with Grant Funds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13	Needs Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	Management Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Project Evaluation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Responses to Statutory Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Responses to TEA Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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**Schedule #2—Required Attachments and Provisions and Assurances**

County-district number or vendor ID: 166-904

Amendment # (for amendments only):

**Part 1: Required Attachments**

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		
#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
No program-related attachments are required for this grant.		

**Part 2: Acceptance and Compliance**

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

**Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.**

X	Acceptance and Compliance
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the <u>General and Fiscal Guidelines</u> .
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the <u>program guidelines for this grant</u> .
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with all <u>General Provisions and Assurances</u> requirements.
<input checked="" type="checkbox"/>	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all <u>Debarment and Suspension Certification</u> requirements.

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**Schedule #2—Required Attachments and Provisions and Assurances**

County-district number or vendor ID: 166-904

Amendment # (for amendments only):

**Part 3: Program-Specific Provisions and Assurances**☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.
5.	The applicant understands that equipment purchased with Technology Lending Program Grant funds is the property of the district or charter school.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has an approved 2013-2014 district technology plan on file with TEA. The applicant understands that if an approved 2013-2014 district technology plan is not on file with TEA at the time the application is submitted to TEA on the application due date, the application is not eligible to be funded.
11.	The applicants assures that it is at Developing or higher Level of Progress in Teaching and Learning and in Educator Preparation in their Texas Campus School Technology and Readiness (STaR Chart) report for the 2012-2013 school year.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into school district or open-enrollment charter school's technology plan.
12.	The applicant assures that appropriate professional development has already been provided for teachers in the use of digital content or that appropriate professional development will be provided within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation.
13.	The applicant assures that a minimum of 50% of the funds awarded will be spent within the first four months of the grant period (i.e., October 1, 2014-February 1, 2015), and that 100% of the funds will be expended no later than the end of the 1 <sup>st</sup> year of the grant period (i.e. August 31, 2015) to ensure full program implementation through August 31, 2016.
14.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.

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By TEA staff person:

**Schedule #4—Request for Amendment**

County-district number or vendor ID: 166-904

Amendment # (for amendments only):

**Part 1: Submitting an Amendment**

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail **or** by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Division of Grants Administration, Texas Education Agency, 1701 N. Congress Ave., Austin TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-7915.

The last day to submit an amendment to TEA is listed on the TEA Grant Opportunities page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

**Part 2: When an Amendment Is Required**

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend" guidance posted in the Amendments section of the Division of Grants Administration Grant Management Resources page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

**Part 3: Revised Budget**

			A	B	C	D
#	Schedule #	Class/ Object Code	Grand Total from Previously Approved Budget	Amount Deleted	Amount Added	New Grand Total
2.	Schedule #8: Contracted Services	6200	\$	\$	\$	\$
3.	Schedule #9: Supplies and Materials	6300	\$	\$	\$	\$
4.	Schedule #10: Other Operating Costs	6400	\$	\$	\$	\$
5.	Schedule #11: Capital Outlay	6600/ 15XX	\$	\$	\$	\$
6.	Total direct costs:		\$	\$	\$	\$
7.	Indirect cost ( %):		\$	\$	\$	\$
8.	Total costs:		\$	\$	\$	\$

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**Schedule #4—Request for Amendment (cont.)**

County-district number or vendor ID: 166-904

Amendment # (for amendments only):

**Part 4: Amendment Justification**

Line #	# of Schedule Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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**Schedule #5—Program Executive Summary**

County-district number or vendor ID: 166-904

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

The Rockdale Independent School District recognizes the increased need to access digital content outside the school day. Many of the school's instructional resources and programs are accessible via the Internet; however, a significant percentage of our students' homes do not have Internet access in order for learning to continue after school hours. By introducing a technology lending program with computers and WiFi devices, we will be able to give students opportunities to build the skills necessary to become college and career ready. Rockdale ISD's mission of teaching "a rigorous and engaging curriculum, in a safe and orderly environment, preparing our students for future success" is the premise for our technology lending program.

The Technology Lending Program for Rockdale Junior High will purchase 100 Chromebooks and 40 Wifi devices for students to checkout through the library and take home for an extended time period. Students in grades 6, 7, and 8 will have the opportunity to borrow a Chromebook and/or WiFi device to use at home in the evenings and on the weekends to complete research, school projects, and to read e-books. The purpose of the lending program is for students to have a computer and Internet access at home to extend learning past the traditional school day and outside of the school walls. One expected outcome of this program is an increase in student achievement through the use of these additional devices and availability of digital online resources.

In the Spring of each year all campuses conduct a detailed Comprehensive Needs Assessment using surveys, campus data, team meetings, and a number of other resources to develop recommendations. Since classes at the junior high assign projects that require students to work outside of class to complete, a need for additional Chromebooks on that campus was identified. With over 60% of our student population at the junior high level considered economically disadvantaged, there is an increased need in our community to provide more opportunities for our students to access technology at home or in the community. We have increased our overall number of student computers at the junior high; however, our students do not have the access they need outside of the school building. In a survey of students and parents at the junior high it was found that over 30% do not have Internet access at home. A survey of businesses show that only 4 locations, including the public library, provide free public Wi-Fi access to their customers.

The program will be supervised by the campus principal and implemented by the Library Media Specialist. The media specialist will use library resources and instructional time to work with students on reservation and usage of project resources. She will also work with campus teachers on reservation procedures. Staff training will be provided by the Director of Teaching and Learning while the District Technology Director will maintain devices and connectivity. The Assistant Superintendent will oversee compliance to federal guidelines and reporting requirements. Campus and District Improvement Plans serve as the foundation for campus programs. All initiatives put in place must be tied to a goal and corresponding objectives in the plan and all funds spent must be to advance those goals.

The program evaluation will be conducted through a series of reports pulled from circulation and technology management systems in order to identify targeted students who may not be taking advantage of the program and address concerns of abuse and/or misuse. Student, parent, and teacher surveys as well as administrator evaluation data will also be used to evaluate the effectiveness of the program and to identify teachers who are making the most of the program. They can be encouraged to develop mentorships with other teachers to encourage more wide-spread use. The lending program is aligned with our district's mission of preparing our students for future success by providing quality and engaging instruction and setting high expectations. The junior high campus was identified by feedback from high school teachers indicating students are not coming to the high school with adequate technology skills to perform independently on assigned tasks. The lending program will provide more opportunity for junior high teachers to use My Big Campus for online assignments and collaborative programs through Google Apps for Education. Students will be provided access at home to programs they use during the school day like Think Through Math and Discovery Education Science Tech Books. Chromebooks will also double as an e-reader, allowing students to checkout e-books from Follett Shelf. Teachers at the junior high have received professional development for Chromebooks in the past and have several additional opportunities for trainings this summer and additional opportunities will be available throughout the grant period. Chromebooks have been on their campus for two years, so students are accustomed to use and care procedures for these devices. The wireless network at the junior high provides adequate coverage, with five additional

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**Schedule #5—Program Executive Summary (cont.)**

County-district number or vendor ID: 166-904

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

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access points to be installed by the district to support more devices. An agreement with a wireless provider will provide Wifi devices for checkout to students for Internet access at their homes.

Rockdale ISD utilizes an automated helpdesk system for work order tickets. This process for providing technical support to campuses is efficient and reliable. Chromebooks and Wifi devices will be checked out through our library inventory system of Destiny. The inventory will be accounted for through our standard inventory process in Destiny. Students will be held accountable through hold and fine lists. A new Responsible Use Agreement will be referenced in the Technology Lending Agreement that parents and students must sign in order to check out any lending equipment.

Rockdale ISD is committed to the goals of this grant program and will continue to ensure that our students have access to the Internet outside of the school and the school day. Along with local technology funds and the district's instructional materials allotment, sustainability can be achieved by working with community partners to provide additional wireless hotspots. This is one of many ways the district strives to attain high levels of instruction and to help students build a lifelong commitment to learning.

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By TEA staff person:



**Schedule #6—Program Budget Summary**

County-district number or vendor ID: 166-904			Amendment # (for amendments only):			
Program authority: General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; Texas Education Code, Chapter 31, Section 31.021(f) and Chapter 32						
Grant period: October 1, 2014, to August 31, 2016			Fund code: 410			
<b>Budget Summary</b>						
Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost	
Schedule #8	Professional and Contracted Services (6200)	6200	\$30,400	\$0	\$30,400	
Schedule #9	Supplies and Materials (6300)	6300	\$37,000	\$0	\$37,000	
Schedule #10	Other Operating Costs (6400)	6400	\$9000	\$0	\$9000	
Schedule #11	Capital Outlay (6600/15XX)	6600/ 15XX	\$0	\$0	\$0	
Total direct costs:			\$76,400	\$0	\$76,400	
Percentage% indirect costs (see note):			N/A	\$0	\$0	
Grand total of budgeted costs (add all entries in each column):			<b>\$76,400</b>	<b>\$0</b>	<b>\$76,400</b>	
<b>Administrative Cost Calculation</b>						
Enter the total grant amount requested:						
Percentage limit on administrative costs established for the program (15%):					× .15	
Multiply and round down to the nearest whole dollar. Enter the result.						
This is the maximum amount allowable for administrative costs, including indirect costs:						

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

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**Schedule #8—Professional and Contracted Services (6200)**

County-district number or vendor ID: 166-904

Amendment # (for amendments only):

**NOTE:** Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

Expense Item Description		Grant Amount Budgeted
6269	Rental or lease of buildings, space in buildings, or land Specify purpose:	\$
6299	Contracted publication and printing costs (specific approval required only for nonprofits) Specify purpose:	\$
62XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply: <input type="checkbox"/> Salaries/benefits <input checked="" type="checkbox"/> Other: MIFI Devices: Internet access <input type="checkbox"/> Networking (LAN) <input type="checkbox"/> Other: (\$38/mo x 10 mth x 2 yrs) Qty 40 <input type="checkbox"/> Computer/office equipment lease <input type="checkbox"/> Other: <input type="checkbox"/> Building use <input type="checkbox"/> Other: <input type="checkbox"/> Copier/duplication services <input type="checkbox"/> Other: <input type="checkbox"/> Telephone <input type="checkbox"/> Other: <input type="checkbox"/> Administrative <input type="checkbox"/> Other:	\$30,400
a. Subtotal of professional and contracted services (6200) costs requiring specific approval:		\$30,400

**Professional Services, Contracted Services, or Subgrants Less Than \$10,000**

#	Description of Service and Purpose	Check If Subgrant	Grant Amount Budgeted
1		<input type="checkbox"/>	\$
2		<input type="checkbox"/>	\$
3		<input type="checkbox"/>	\$
4		<input type="checkbox"/>	\$
5		<input type="checkbox"/>	\$
6		<input type="checkbox"/>	\$
7		<input type="checkbox"/>	\$
8		<input type="checkbox"/>	\$
9		<input type="checkbox"/>	\$
10		<input type="checkbox"/>	\$
b. Subtotal of professional services, contracted services, or subgrants less than \$10,000:			\$

**Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000**

Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
Describe topic/purpose/service:		
<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
1	Contractor's payroll costs      # of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services	\$
	Contractor's supplies and materials	\$
	Contractor's other operating costs	\$
	Contractor's capital outlay (allowable for subgrants only)	\$
Total budget:		\$

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**Schedule #8—Professional and Contracted Services (6200)**

County-District Number or Vendor ID: 166-904

Amendment number (for amendments only):

**Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000 (cont.)**

2	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
3	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
4	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
5	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	

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Schedule #8—Professional and Contracted Services (6200)			
County-District Number or Vendor ID: 166-904		Amendment number (for amendments only):	
<b>Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000 (cont.)</b>			
6	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
7	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
8	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$
	Contractor's subgrants, subcontracts, subcontracted services		\$
	Contractor's supplies and materials		\$
	Contractor's other operating costs		\$
	Contractor's capital outlay (allowable for subgrants only)		\$
Total budget:		\$	
c. Subtotal of professional services, contracted services, and subgrants greater than or equal to \$10,000:		\$	
a. Subtotal of professional services, contracted services, and subgrant costs requiring specific approval:		\$	
b. Subtotal of professional services, contracted services, or subgrants less than \$10,000:		\$	
c. Subtotal of professional services, contracted services, and subgrants greater than or equal to \$10,000:		\$	
d. Remaining 6200—Professional services, contracted services, or subgrants that do not require specific approval:		\$	
(Sum of lines a, b, c, and d) Grand total		\$	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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<b>Schedule #9—Supplies and Materials (6300)</b>							
County-District Number or Vendor ID: 166-904					Amendment number (for amendments only):		
<b>Expense Item Description</b>							
63XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:					<b>Grant Amount Budgeted</b>	
	<input type="checkbox"/>	Print shop fees	<input type="checkbox"/>	Technology-related supplies		\$	
	<input type="checkbox"/>	Postage	<input type="checkbox"/>	Other:			
	<input type="checkbox"/>	Copy paper	<input type="checkbox"/>	Other:			
<b>Technology Hardware—Not Capitalized</b>							
6399	#	Type	Purpose	Quantity	Unit Cost	<b>Grant Amount Budgeted</b>	
	1	Dell Chromebook 11	Provide students with access to a technology device outside of school	100	\$310	\$37,000	
	2	Protective Case	Protect the technology device when not in use	100	\$30		
	3	Charging cart	Charge devices while at school	4	\$750		
	4				\$		
	5				\$		
6399	Technology software—Not capitalized					\$0	
6399	Supplies and materials associated with advisory council or committee					\$0	
Subtotal supplies and materials requiring specific approval:						\$37,000	
Remaining 6300—Supplies and materials that do not require specific approval:						\$0	
<b>Grand total:</b>						<b>\$37,000</b>	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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Schedule #10—Other Operating Costs (6400)			
County-District Number or Vendor ID: 166-904		Amendment number (for amendments only):	
Expense Item Description			Grant Amount Budgeted
64XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be used by ESC when ESC is the applicant. Check all that apply:		\$
	<input type="checkbox"/> ESC-owned vehicle usage	<input type="checkbox"/> Other:	
	<input type="checkbox"/> Insurance	<input type="checkbox"/> Other:	
6411	Out-of-state travel for employees (includes registration fees)		\$
	Specify purpose:		
6412	Travel for students (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations.		\$
	Specify purpose:		
6413	Stipends for non-employees (specific approval required only for nonprofit organizations)		\$
	Specify purpose:		
6419	Travel for non-employees (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations		\$
	Specify purpose:		
6411/ 6419	Travel costs for executive directors (6411); superintendents (6411); or board members (6419): Includes registration fees		\$
	Specify purpose:		
6429	Actual losses that could have been covered by permissible insurance		\$9000
6490	Indemnification compensation for loss or damage		\$
6490	Advisory council/committee travel or other expenses		\$
6499	Membership dues in civic or community organizations (not allowable for university applicants)		\$
	Specify name and purpose of organization:		
6499	Publication and printing costs—if reimbursed (specific approval required only for nonprofit organizations)		\$
	Specify purpose:		
Subtotal other operating costs requiring specific approval:			\$
Remaining 6400—Other operating costs that do not require specific approval:			\$
Grand total:			\$9000

In-state travel for employees does not require specific approval. Field trips consistent with grant program guidelines do not require specific approval. See TEA Guidelines Related to Specific Costs for more information about field trips. For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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**Schedule #11—Capital Outlay (6600/15XX)**

County-District Number or Vendor ID: 166-904

Amendment number (for amendments only):

**15XX is only for use by charter schools sponsored by a nonprofit organization.**

#	Description/Purpose	Quantity	Unit Cost	Grant Amount Budgeted	
<b>6669/15XX—Library Books and Media (capitalized and controlled by library)</b>					
1		N/A	N/A	\$	
<b>66XX/15XX—Technology hardware, capitalized</b>					
2			\$	\$	
3			\$	\$	
4			\$	\$	
5			\$	\$	
6			\$	\$	
7			\$	\$	
8			\$	\$	
9			\$	\$	
10			\$	\$	
11			\$	\$	
<b>66XX/15XX—Technology software, capitalized</b>					
12			\$	\$	
13			\$	\$	
14			\$	\$	
15			\$	\$	
16			\$	\$	
17			\$	\$	
18			\$	\$	
<b>66XX/15XX—Equipment, furniture, or vehicles</b>					
19			\$	\$	
20			\$	\$	
21			\$	\$	
22			\$	\$	
23			\$	\$	
24			\$	\$	
25			\$	\$	
26			\$	\$	
27			\$	\$	
28			\$	\$	
<b>66XX/15XX—Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life</b>					
29				\$	
<b>Grand total:</b>				\$	

For a list of unallowable costs, as well as guidance related to capital outlay, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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**Schedule #12—Demographics and Participants to Be Served with Grant Funds**

County-district number or vendor ID: 166-904

Amendment # (for amendments only):

**Part 1: Student Demographics.** Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comments section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program.

Total enrollment: 332

Category	Number	Percentage	Category	Percentage
African American	36	N/A	Attendance rate	96.9%
Hispanic	138	N/A	Annual dropout rate (Gr 9-12)	2.67%
White	151	N/A	TAKS met 2011 standard, all tests (sum of all grades tested; standard accountability indicator)	N/A
Asian	1	N/A	TAKS commended 2011 performance, all tests (sum of all grades tested)	N/A
Economically disadvantaged	215	64.76%	Students taking the ACT and/or SAT	N/A
Limited English proficient (LEP)	7	2.11%	Average SAT score (number value, not a percentage)	N/A
Disciplinary placements	25	1%	Average ACT score (number value, not a percentage)	N/A

**Comments**

**Part 2: Students to Be Served with Grant Funds.** Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Public															
Open-enrollment charter school															
Public institution								97	117	118					332
Private nonprofit															
Private for-profit															
<b>TOTAL:</b>								97	117	118					332

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On this date:

By TEA staff person:



**Schedule #13—Needs Assessment**

County-district number or vendor ID: 166-904

Amendment # (for amendments only):

**Part 1: Process Description.** A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievements and desired or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

In the Spring 2011 needs assessment it was determined that teachers were in need of additional devices with Internet access in their classrooms. Because of this, Rockdale ISD implemented a BYOD policy in 2012. Some students were able to bring a smartphone or iPod Touch, but there were still a considerable number of students without devices. Even though students were bringing some devices to school, reports from the classroom teachers indicated a strong need for all students to have the same type of device for instruction to be delivered smoothly. This device needed to have a long battery life, a quick start up, and a screen that was large enough to easily view websites and create Web 2.0 projects. The Chromebook was the solution that Rockdale ISD found and began purchasing. We have purchased several carts of Chromebooks, but do not have a program that will allow students to check out for home use.

Since classes at the junior high assign projects that require students to work outside of the class, a need for additional Chromebooks on that campus was identified through the needs assessment. With over 60% of our student population at the junior high level considered economically disadvantaged, there is an increased need in our community to provide more opportunities for our students to access technology at home or in the community. We have increased our overall number of student computers at the junior high; however, our students do not have the access they need outside of the school building. In a survey of students and parents at the junior high it was found that over 30% do not have Internet access at home. A survey of businesses show that only 4 locations, including the public library, provide free public Wi-Fi access to their customers.

In the Spring of each year all campuses conduct a detailed Comprehensive Needs Assessment using surveys, campus data, team meetings, and a number of other resources to develop recommendations. The technology section of the Needs Assessment, along with our Technology Plan, is used to address areas of need for technology resources, including hardware, software, infrastructure and instructional materials. Data from The Texas Campus STaR Chart is also analyzed to determine technology needs for campuses. The junior high campus is developing tech and advancing tech in all areas of the STaR chart for the 2013-14 school year. The teachers on this campus are familiar with Chromebooks, as Chromebooks have been on their campus for over 2 years.

This project would allow our students access to technology at home and outside of school. Students would have the opportunity to check out a computer from the library for an extended time period to complete assignments. Our junior high students have recently started to receive assignments online through the learning management system of My Big Campus. These types of assignments mirror those that will be expected at the high school level. Our goal is to produce college and career ready young people that can choose any path after graduation. In order to attain such an objective, our students need the appropriate tools for success. The enrollment on the junior high campus is over 320 students; at least 40% of those students are labeled at-risk for various reasons and on most accounts do not have access to technology at home. This project will give our students the opportunity to extend the school day beyond the physical campus and integrate technology and online educational resources into the home setting as well.

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By TEA staff person:

**Schedule #13—Needs Assessment (cont.)**

County-district number or vendor ID: 166-904

Amendment # (for amendments only):

**Part 2: Alignment with Grant Goals and Objectives.** List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Provide Internet access outside of the traditional school day to students who work on schoolwork, collaborate with peers on projects, and use electronic resources.	Students would be able to check out MiFi devices in order to access the Internet at their residence in the evening and on the weekends and be able to work on schoolwork.
2.	Provide students with a device that can be used outside of the school day to access educational resources such as electronic books, educational software applications, and electronic instructional resources.	Students would be able to check out a computer to use at home in the evening and on weekends to access electronic instruction materials.
3.	To provide a variety of digital resources to students that support student engagement and increase student achievement.	Students will have access outside of the school day to acquire, analyze, and manage content from digital resources such as Think Through Math, Discovery Education, Google Apps for Education, and My Big Campus.
4.	To guide students to make informed decisions about technologies and their applications.	By using technology as a tool that supports the work of individuals and groups in solving problems, students will select the technology appropriate for the task, synthesize knowledge, create a solution, and evaluate the results. Students communicate information in different formats and to diverse audiences. TEKS §126.11
5.	Fostering college and career ready skills.	Through the use of online resources such as Google Apps for Education and My Big Campus, students will develop skills in communication, collaboration, problem-solving, and critical thinking. This will help students acquire the necessary college and career skills to be successful in all endeavors.

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By TEA staff person:

**Schedule #14—Management Plan**

County-district number or vendor ID: 166-904

Amendment # (for amendments only):

**Part 1: Staff Qualifications.** List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Library Media Specialist	Able to operate Destiny software and online reservation system
2.	Principal	Able to manage personnel, communicate to parents and students, monitor grant requirements. Principal certification
3.	Director of Teaching and Learning	Able to help teachers integrate technology into the classroom, able to manage Chromebook devices and provide professional development to teachers. Teacher certification, Masters degree in Educational Technology Leadership
4.	Director of Technology	Ability to maintain and operate network and maintain connectivity among devices. Manage WiFi devices and connectivity for wireless access.
5.	Assistant Superintendent	Monitor grants requirements, oversee grant staff, conduct reporting and evaluation processes for grant project. 4 years as district federal programs director, Superintendent Certification

**Part 2: Milestones and Timeline.** Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective	Milestone	Begin Activity	End Activity
1.	Purchase equipment and prepare for lending	1. Evaluate, select, and purchase equipment	10/01/2014	10/10/2014
		2. Enter equipment data in Destiny inventory (system)	10/15/2014	10/25/2014
		3. Train staff on distribution and reservations	09/01/2014	09/25/2014
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
2.	Provide staff ongoing professional development	1. Train staff on integrating Chromebooks	08/01/2014	08/31/2016
		2. Additional Google Apps for Education training	08/01/2014	08/31/2016
		3. My Big Campus training	08/01/2014	08/31/2016
		4. Digital textbooks training	08/01/2014	08/31/2016
		5.	XX/XX/XXXX	XX/XX/XXXX
3.	Provide training for students	1. Digital Citizenship training	09/01/2014	12/31/2014
		2. Chromebook use and care training	09/01/2014	12/31/2014
		3. Online resources training	09/01/2014	12/31/2014
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
4.	Implementation of program	1. Develop Tech Lending Agreement	08/01/2014	09/30/2014
		2. Develop and train on district policies for program	08/01/2014	09/30/2014
		3. Checkout procedures for devices through library	11/01/2014	08/31/2016
		4. Teachers utilize online reservation system	11/01/2014	08/31/2016
		5.	XX/XX/XXXX	XX/XX/XXXX
5.	Continuous monitoring of grant guidelines and success	1. Pull monthly reports of data usage from MiFis	11/01/2014	08/31/2016
		2. Gather semester data (i.e. STAAR results, grades)	01/15/2015	08/31/2016
		3. Survey teachers for feedback	11/01/2014	08/31/2016
		4. Reports from Destiny from library	11/01/2014	08/31/2016
		5.	XX/XX/XXXX	XX/XX/XXXX

**Grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.**

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By TEA staff person:

**Schedule #14—Management Plan (cont.)**

County-district number or vendor ID: 166-904

Amendment # (for amendments only):

**Part 3: Feedback and Continuous Improvement.** Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The District Improvement Plan is developed each year with the input of the District Education Council (DEC). The goals of the District Improvement Plan are the district goals and each goal has objectives and strategies listed that outline how the district will meet those goals.

The process begins in the Spring when the campuses conduct their Comprehensive Needs Assessment. Campus teams are formed to research and make recommendations for campus improvements. Campus teams use surveys, campus data, team meetings, and a number of other resources to develop recommendations.

In May of each year, the information from the Comprehensive Needs Assessments is presented to the Campus Education Council for their review and input. The Campus Improvement Plan from that year is also reviewed and the CEC is given an opportunity to evaluate the current plan and make suggestions on revisions and additions to the plan for the following year.

That document forms the basis for the campus initiatives as well as revisions to the campus improvement plan for the upcoming year. District level administrator also uses the results of the campus Comprehensive Needs Assessment to identify areas to include in the District Education Plan. Each October, all campus principals meet with the district level administrator to calibrate campus and district plans as well as make sure all required elements are included.

The Campus and District Improvement Plans are reviewed by the CEC/DEC at each quarterly meeting. Council members are asked to review the objectives and strategies of the plans to determine our progress toward meeting the goals. Progress is documented on the plan each quarter. The plans are all posted on the district website under "Assessment and Accountability", then "Campus and District Improvement Plans".

Our Campus and District Improvement Plans serve as the foundation for all we do on our campuses. All programs and initiatives we put in place must be tied to a goal and corresponding objectives in the plan and all funds spent must be to advance those goals.

**Part 4: Sustainability and Commitment.** Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

While we have a Bring Your Own Device program on all campuses within the district, our data shows that a small percentage of students are actually connecting their own devices our public network. Also, our survey data indicates that over 30% of students do not have Internet access outside of school.

Over the past several years, teachers have received professional development in project-based learning, technology integration, and technology tools such as Google Apps for Education and Chromebooks. Teachers integrate these skills in class instruction to encourage independent learning and foster collaboration and creativity. In addition, our district has worked with the Schlechty Center to develop district and campus Design Teams. These teacher leaders have provided support and encouragement in designing engaging lessons around Schlechty's Design Qualities. Digital resources are valuable tools in designing quality, engaging lessons and developing independent learners. We are excited about how this program can help expand this initiative.

The project will be supervised by the campus principal and will be coordinated by the campus media specialist. The media specialist will use library resources and instruction time to work with students on reservation and usage of project resources. She will also work with campus teachers on training and reservation procedures for project resources.

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**Schedule #15—Project Evaluation**

County-district number or vendor ID: 166-904

Amendment # (for amendments only):

**Part 1: Evaluation Design.** List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process	Associated Indicator of Accomplishment	
1.	Number of students checking devices out from the library.	1.	Records indicating number of devices checked out.
		2.	Number of at-risk students checking out devices.
		3.	
2.	Increased number of assignments submitted through online applications.	1.	Usage reports from My Big Campus.
		2.	Usage reports from Google Apps for Education.
		3.	Quality of assignments/projects.
3.	Student, parent, and teacher surveys.	1.	Results of online surveys about effectiveness of program.
		2.	Parent input and feedback regarding opportunity.
		3.	
4.	Teacher evaluation of students technology use outside of the classroom.	1.	Feedback from teachers regarding the quality of products submitted.
		2.	Technology use outside of the classroom or school day.
		3.	
5.	Analysis of student performance.	1.	Student growth on assessments in all subject areas.
		2.	Data analysis to identify areas of growth.
		3.	Data analysis of 8 <sup>th</sup> grade technology assessment.

**Part 2: Data Collection and Problem Correction.** Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Each campus library is currently required to submit quarterly reports to the campus principal and central office on circulation and collection statistics. Data for these reports are pulled from the Destiny system. A separate section will be added to those quarterly reports on circulation and status of lending devices, also gathered from Destiny. This report will indicate the percentage of devices that are checked out by identified students. Based on this report, teachers can specifically target students who may not be taking advantage of the program.

A report will also be submitted each quarter from the technology department outlining any repair and/or service requests submitted to that department on the lending equipment. This will help us identify any concerns about misuse and/or abuse of devices and address those concerns immediately.

To evaluate an increase in online assignments, activity reports will be pulled from My Big Campus and Google Apps for Education. Evaluation of assignments turned in directly to teachers as well as the effectiveness of the lending program will be evaluated twice a year through parent, student, and teacher surveys.

Campus administrators will also document technology integration in walkthroughs, evaluations, and teacher conferences. They can identify which teachers are making the most use of the program and why; then mentoring partnerships can be developed to encourage more wide-spread use.

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By TEA staff person:

**Schedule #16—Responses to Statutory Requirements**

County-district number or vendor ID: 166-904

Amendment # (for amendments only):

**Statutory Requirement 1:** Applicant must describe how it will use funds to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The grant funds will be used to purchase Chromebooks and WiFi devices for internet access to lend to Rockdale Junior High students. These devices will be available for teachers to check out to students based on classroom activities and/or assignments. The devices will be used during class time and then taken home to extend the assignment.

Classroom teachers will monitor student progress on these assignments daily during class time to ensure that the devices are being used effectively and that the work is being completed as assigned. This will allow teachers to teach students how to set up collaborative documents, team projects, and individual research activities that require Internet access through the use of Google Apps.

Teachers will use an existing online reservation system through Google Calendars to reserve devices for their classes as needed. This system is currently being used to reserve Bloggies and classroom sets of iPods. Teachers will be able to reserve the devices for their students for a maximum of two weeks at a time. The student will be responsible for caring for the device on a daily basis until it is returned to the library. Students must adhere to the Responsible Use Policy, Technology Lending Agreement, board policies, Student Code of Conduct and Student Handbook when using the Chromebooks.

Rockdale Junior High uses Follett's Destiny program to checkout textbooks to students and this same system will be used to checkout Chromebooks to the students. Since Destiny has been in place in the district for many years, it will not require use of these grant funds.

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**Schedule #16—Responses to Statutory Requirements**

County-district number or vendor ID: 166-904

Amendment # (for amendments only):

**Statutory Requirement 2:** If the applicant has already purchased, or is also purchasing, lending equipment through other funding sources such as the Instructional Materials Allotment, the applicant must describe how equipment from all funding sources will be used in a cohesive manner to support efforts to ensure students have dedicated access to a technology device. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district does not have any additional lending devices. Implementation of this grant will provide a pilot for a lending program that could then be expanded using other fund sources.

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By TEA staff person:

**Schedule #17—Responses to TEA Program Requirements**

County-district number or vendor ID: 166-904

Amendment # (for amendments only):

**TEA Program Requirement 1:** Applicant must describe how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Rockdale ISD District Mission: *Rockdale ISD, in partnership with parents and community, will teach a rigorous and engaging curriculum, in a safe and orderly environment, preparing our students for future success.*

*Rockdale ISD District Goal 1: Through quality and engaging instruction, high expectations, and meaningful relationships, a staff of competent and committed educators will prepare all students for their future.*

*Rockdale ISD District Goal 3: Lead parents and community members into becoming engaged partners in educating all Rockdale ISD students.*

The district mission and goals focus on a need to prepare students for the future. Technology has become such a vital part of all of our lives, but especially our students. Without a strong ability to apply technology skills to every aspect of work and learning situations, they will not be successful in higher education or the work force. Technology skills are not longer preferred, they are required. By providing students an opportunity to take Chromebooks home, we can encourage them to truly make technology an integral part of their educational practice. By taking away the excuse that they don't have a computer at home to work on, we can set higher expectations for integration into all core subject areas. By requiring this high level of application, students will become more comfortable with using technology as a learning tool and will realize the potential that comes with technology usage.

Another very important goal of our district is developing partnerships with parents in the education of their children. By making technology available for their children at home, our hope is that we can also encourage parents to take advantage of the technology training we offer adults throughout 21<sup>st</sup> Century Community Learning Center grant. If they see the advantages technology integration has for their children, perhaps they will make a stronger effort to allocation resources to continue after the grant period is over.

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**Schedule #17—Responses to TEA Program Requirements**

County-district number or vendor ID: 166-904

Amendment # (for amendments only):

**TEA Program Requirement 2:** Applicant must describe how it will prioritize campuses with the highest need for a technology lending program. Applicant must also describe how it will ensure access to lending equipment and residential access to the Internet among students who have the greatest need. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

High school teachers have indicated that students are not coming to the high school with adequate technology skills to perform independently on assigned tasks. As teachers attempt to help students become college and career ready, it is imperative that high school students are able to create and collaborate without direct teacher intervention. In addition, data from the eighth grade technology assessment shows that our students do not have the desired levels of technology application knowledge. By focusing this grant on the junior high, the campus can support this need by providing devices beginning at sixth grade for students who do not have consistent access at home. After two full years of this access, the campus should see significant improvement on the eighth grade technology assessment.

A student survey was conducted to identify what percentage of students did not have Internet access at home. Wifi devices will be for the Chromebooks based on that percentage. Paperwork will be sent home at the beginning of the program to determine if Internet access is available at home. If Internet is not available, that student will be eligible to check-out the Wifi device along with the Chromebook. If Internet is available, the student will only be given a Chromebook to take home.

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By TEA staff person:

**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 166-904

Amendment # (for amendments only):

**TEA Program Requirement 3:** Applicant must describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

This grant will allow students to access digital content used during the school day outside of regular school hours. As many of the new textbooks are adopted much of the content is also accessed digitally. Many of the junior high staff members are currently trained and use My Big Campus to assign classwork and for class collaboration. WiFi devices and Chromebooks would allow students to continue to participate outside of school and access schoolwork in the evening and on the weekends. In addition, Rockdale ISD is a Google Apps for Education district and all classes utilize the array of Google tools such as Google drive, Google calendar, Gmail, and Chrome browser. By giving all students the opportunity to utilize these tools beyond the school day, the learning and collaboration can be extended beyond the traditional classroom. Students are already accustomed to working on projects and assignments with others through these Google tools; this will allow student work to continue. Teachers use Web 2.0 tools in the classroom and find that often students need additional time besides the set schedule for classes. The lending grant would give students that additional time to create quality digital products. Use of digital tools, online collaboration, and project-based learning all occur on the junior high campus. Adding the ability for students to increase their access to the Internet will allow students to continue to work on these 21st Century skills while learning content and creating quality work. Because Chromebooks are already used on the campus on a very frequent basis there are already technology procedures in place and teachers are provided strategies for classroom management while technology is used in the classroom.

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Via telephone/fax/email (circle as appropriate)

By TEA staff person:

**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 166-904

Amendment # (for amendments only):

**TEA Program Requirement 4:** Applicant must describe how it is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The junior high science department currently subscribes to Discovery Education Tech Books for supplemental science instructional materials. The teachers use the online resources in class for whole class instruction, but are rarely able to assign individual work to the class through the program because most students do not have a computer or Internet access at home.

Think Through Math is a web-based solution that provides adaptive math instruction for our junior high students. The program is designed to motivate students and build students' confidence and competence in mathematics. Students are able to login and work during the day, but not at home. The lending program would allow our students to continue working on their math skills after the school day has ended.

My Big Campus is part learning management system and part social network. Junior high teachers will receive additional training on this program during the summer. It allows teachers to share digital resources with students, assign projects, give online tests, and much more. My Big Campus provides an engaging, safe online environment for students and teachers to communicate.

Follett Shelf is Rockdale Junior High's solution for e-books. Students can easily login to the Follett Shelf website with their school network login and checkout e-books. The junior high library expands its e-book library each year and adds additional titles for young adult readers.

Rockdale ISD is a Google Apps for Education district. The array of tools that Google offers encourages communication, collaboration, creativity and independent learning. Providing access to these tools outside of school hours will build essential skills necessary for future success.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 166-904

Amendment # (for amendments only):

**TEA Program Requirement 5:** Applicant must describe professional development for teachers in the use of electronic instructional material that has already occurred or will occur within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation. Note: Any professional development that is provided within the grant period must be provided with non-grant funds. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Teachers at the junior high have already had several professional development opportunities during the summer of 2013. These courses and others will be available again to the junior high teachers this summer. The following are the descriptions of the courses:

- Taking Your Classroom to the Cloud Want to get your class out of the traditional classroom and into the cloud? This workshop will include methods and tools used by elementary and secondary teachers who are engaging their students and opening up learning to a 24/7 process.
- I've Got Chromebooks, Now What? This 1-day workshop will include hands-on activities with Chromebooks, Google tools, and more. Learn how to integrate Chromebooks in your classroom with exciting new web apps and Google Apps for Education.
- My Big Campus My Big Campus provides an engaging online environment to promote blended learning within a safe, monitored platform that balances educational use of Web 2.0 with network and student safety. With My Big Campus, teachers and students can organize resources, share videos, blog, and much more. This tool is especially helpful to keep students and parents up to date with what is going on in your classroom.

These trainings are offered in-district instructed by the district's Director of Teaching and Learning. The professional development trainings offered during the grant period will be provided with non-grant funds.

**TEA Program Requirement 6:** Applicant must describe how infrastructure is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Rockdale ISD has implemented an Aruba Wireless infrastructure throughout the junior high to provide enterprise level wireless coverage. This will give students 802.11a/b/g/n access. Rockdale Junior High currently has 12 Aruba AP-105 access points located around campus and the technology department is adding an additional 5 access points to help with the increase of the new Chromebooks. Each access point can utilize efficiently 40 to 50 clients, with a good user experience. Also to be CIPA compliant, the Chromebooks that will be checked out will adhere to a proxy to access safe content through our Lightspeed content filter system while the Chromebooks are away from our campus network.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 166-904

Amendment # (for amendments only):

**TEA Program Requirement 7:** Applicant must describe a plan for providing Internet access to the homes of students as needed. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Rockdale ISD has an agreement with Verizon wireless for our current cell phones and WIFI devices. Verizon will provide us with WIFI devices as needed at no cost for the hardware. The broadband fee will be \$37.99 a month per device. Rockdale ISD has performed a survey of the students and parents to access the availability of home Internet. This has allowed RISD to provide an accurate number of WIFI's for the Chromebook lending program.

**TEA Program Requirement 8:** Applicant must describe how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Rockdale utilizes a work order system through eduphoria. If a student has an issue (software/hardware) they would notify the faculty member overseeing the lending of the Chromebooks; that faculty member would submit a work order with details of the issue. RISD technology department would then initially assess the issue and either fix it internally or send it out to the vendor for warranty repair.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 166-904

Amendment # (for amendments only):

**TEA Program Requirement 9:** Applicant must describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will be in charge of the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Each device will be coded and inventoried through the district's Follett's Destiny and this same system will be used to check-out the devices to the students. Since Destiny has been in place in the district for many years, staff and students are already familiar with usage.

The program will include a total of 4 Chromebook carts with 25 devices in each cart and a total of 40 Wifi devices. The devices will be used during the school day as well as after school hours. Classroom teachers will be able to reserve carts through the use of a Google reservation calendar to initiate project work and ensure seamless integration of outside work to classroom objectives. Devices will also be available for students to check-out individually from the library for other assignments including make-up work, enrichment, e-readers, and independent study for up to 2 weeks.

The campus policy for use of in class devices will be utilized for assignment of devices during the school day. Using information from the lending agreement, the teacher will identify which students are eligible to check out devices. The teacher will develop a rotating system of home check-out to ensure that all eligible students have the necessary access to work with group members after school hours. A shared Google doc will be updated during the day of students that will be checking out a computer or Wifi device. The Library Media Specialist will then distribute the Chromebooks and Wifi devices to the students after school. The devices will be checked out to the students by using the Destiny system by the campus Digital Media Specialist with the help of trained student assistants. Devices will be inspected upon return and any damage will be documented and sent for repair immediately.

All devices must be returned to the library by 8:00 the next morning in order to be available for classroom use. The teacher will monitor student progress each day and will continue to assign check-out according to work progress.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 166-904

Amendment # (for amendments only):

**TEA Program Requirement 10:** Applicant must describe how it will account for the technology lending equipment according to local policy, including providing insurance if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The campus will account for the equipment through the inventory process within the junior high library. Devices will be checked out through the Destiny system to individual students. The students are held accountable through hold and fine lists that limit campus privileges, grade reporting, and further lending.

**TEA Program Requirement 11:** Applicants must describe the development and implementation of a *Technology Lending Agreement* to be signed by parents or guardians of the students and by the student. The agreement must address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement may incorporate an existing *Responsible Use Policy* by reference. The Technology Lending Agreement must verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district is currently in the process of updating the Acceptable Use Policy for students. The new policy will be renamed to Responsible Use Agreement (RUA). The RUA will be referenced in the Technology Lending Agreement (TLA) that will be developed by the grant project team.

The TLA will include the following:

- The student Chromebook loan agreement, which is signed by the parent/guardian, will be kept on file at the school.
- Use of this equipment for any purpose other than educational use may result in loss of privileges.
- The district does not permit unethical use of the Internet, email, or any other media. Violation of this policy may result in the loss of Chromebook and WiFi lending privileges and disciplinary action by the school.
- The district will provide a padded Chromebook case. The Chromebook must be carried in the case, securely strapped at all times when not in use.
- The Chromebook, which is the property of Rockdale ISD, must be returned prior to the end of the lending period, or in the event of school change or early withdrawal.
- The district has provided students with a "Digital Citizenship Orientation" and information for parents, via Open House events, handouts, and School Messenger, including information about how to care for the device and how to make responsible use of technology.
- Information about lost or stolen property with costs of the repairs and/or replacements.
- The borrower may not loan the equipment to another student or adult.
- Information about replacement fees, if the student fails to return the equipment.

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